

Emergency Dismissal Plans

Weather forecast often provides us with ample warning of approaching storms, blizzards, hurricanes and flooding. The best defense for severe weather is preparation. We will post our closing status on the local news stations listed in your parent handbook. Some types of emergencies may prevent us from contacting you by phone immediately. In the event that we need to **"SHELTER IN PLACE"** (use any room or interior space for the purpose of providing temporary shelter from a hazard), we will gather all the children in a safe place in the building. We will not be able to release anyone or allow anyone to enter until emergency personnel determine the area is "all clear". We will notify parents/guardians to pick up children once the incident is over.

Emergencies may require us to **evacuate (remove)** children from the facility as quickly as possible. In the event the facility must be evacuated because of a **confined emergency** (gas leak, building fire, earth quake, etc.), the staff and children will leave the building and gather in the immediate area at Hubbard School at 138 Grove Street, East Berlin. In the event the facility must be evacuated because of an emergency in the immediate area (wild fire, chemical spill, flash flooding, etc.) the children will be transported by staff or NB Transportation bus, depending upon the response time, to a safe assembly area where we will arrange for you to be reunited with your child. We will make every effort to post signs, notify you by email, phone and the media that we have evacuated our facility and where you can safely pick up your child. We will only be able to release your child to those on your emergency pick up list.

We feel it is very important that you have an additional phone number other than the schools for emergencies:

Little Blessings Preschool
Name of program

785 Mill Street Berlin, CT 06037
Program Address

Shelby Moschini, Director
Emergency contact at the School

860-828-9520
Program phone number

860-335-2825
Cell phone Number of Emergency Contact
(only use during emergencies, otherwise it is turned off)

IMPORTANT: Please keep this page for future reference. Complete the attached "Emergency Dismissal/Carpool/Pick-up" form and return it to the Little Blessings Preschool prior to the start of the school year.

Emergency Dismissal/Carpool/Pick-up Form

Please complete and return this form to Little Blessings Preschool prior to the start of the school year.

Child's Name: _____ Parent's/Guardian's Name: _____

Cell: _____ Email: _____

I have read the Emergency Dismissal Plans and understand that I may not get a phone call immediately in the event of an emergency at Little Blessings Preschool, but that they will make every attempt to text or call me.

They have the right to contact people on my emergency list below for pick-up if they cannot reach the number listed above. This form also authorizes the people listed below to pick-up my child in a non-emergency situation, from Little Blessings Preschool.

I understand that my child will not be allowed to ride with another person without my prior permission. I understand that individuals authorized for pick-up will be required to provide a photo ID at time of pick-up.

(Please print names and phone numbers below of individuals authorized to pick-up your child.)

| <u>Name</u> | <u>Phone Number</u> |
|-------------|---------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Parent Signature: _____ Date: _____ School Year : _____

Parent Signature: _____ Date: _____ School Year : _____

Parent Signature: _____ Date: _____ School Year : _____