

Little Blessings Preschool  
TUITION CONTRACT 2024-2025

Parent or Guardian Name(s): \_\_\_\_\_

Child's/Children's Name(s): \_\_\_\_\_

Billing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

This contract shall be considered for the full year as stated. The tuition payments are required according to the schedule in this contract. Any financial hardships should be discussed with the Director or Administrative Assistant to be forwarded onto the Little Blessings Board of Directors. Current or prior tuition accounts must be current for the preschool registration to be accepted for the following year.

**Your annual or first monthly tuition payment is due by May 31, 2024 or upon acceptance into the program, if after May 31st.** All subsequent payments are due on the 1st of each month, September 1<sup>st</sup> through April 1<sup>st</sup>. Monthly invoices are emailed and include a link to pay through PayPal. You may pay by check or cash directly to the preschool at a discounted rate (see below). If Little Blessings Preschool *does not receive the 1<sup>st</sup> monthly (or annual) tuition payment by May 31<sup>st</sup>*, we will assume that you no longer wish for a placement in our program in September and that spot will be given to a child on the waiting list. Please see withdrawal policy.

**LATE PAYMENT AND COLLECTION COSTS:**

In the event that tuition becomes past due, later than the 10<sup>th</sup> of the month, a late fee of \$20.00 will be charged. The family will be charged the bank fee for any checks returned for insufficient funds.

**WITHDRAWAL:**

This signed contract, the Registration & Emergency information form and non-refundable fee of \$100 will reserve a place for your child in our program. Should you register your child and subsequently withdraw him/her from our program, we would refund on a pro rata basis tuition paid minus the \$100 fee **following the enrollment of a student to replace the one who has left.** This also applies if you do not make your 1<sup>st</sup> tuition payment as indicated above. **Once a child is accepted into the program and space is held for him/her, the family is financially obligated for the total annual tuition unless another child fills the vacancy.**

Waiver of the tuition agreement is granted in the following circumstances:

1. the unplanned relocation of the family more than thirty-five (35) miles from Berlin,
2. a child is five by December 31<sup>st</sup> and the family decides to send him/her to public school,
3. another child fills the vacancy,
4. all other circumstances will be addressed at the discretion of the LBP Board of Directors.

**TEMPORARY SCHOOL CLOSURES:**

In the event an individual classroom needs to shut down for a specific time period, dictated by state/CDC guidelines, due to a public health emergency; we will not refund any tuition. If the entire school is forced to close down temporarily because of a public health emergency, such as COVID-19, either by a government agency or because we feel it is in the best interest of our families, we will refund on a pro rata basis the tuition paid in the affected month unless families choose to opt-in to virtual learning. If a family chooses to opt-out of virtual learning, ongoing tuition payments will be waved until the school reopens. At such time, tuition payments will resume per your contract. If the reopening date falls before the 16<sup>th</sup> of the month, tuition will be expected in full for that month. If the reopening date falls on the 16<sup>th</sup> or later, tuition will be expected at 50% of your contracted monthly rate.

**TUITION & PAYMENT OPTIONS:**

**Please choose which option you prefer:**

Early 3's, 3-day Session (must turn 3 within the school year)

T/W/Th 9:00am-11:30am

Annual

1 payment-\$2808 (cash/check) or \$2871 (PayPal)  
Payment due **May 31, 2024**

Monthly

9 payments of \$312 each (cash/check) or \$319 (PayPal)  
1<sup>st</sup> payment due **May 31, 2024**  
8 remaining payments due **Sept. 1, 2024-April 1, 2025**

Pre-K 3, 2-day Session (must turn 3 by December 31, 2024)

T/Th 9:00am-12:00pm

Annual

1 payment-\$2304 (cash/check) or \$2358 (PayPal)  
Payment due **May 31, 2024**

Monthly

9 payments of \$256 each (cash/check) or \$262 (PayPal)  
1<sup>st</sup> payment due **May 31, 2024**  
8 remaining payments due **Sept. 1, 2024-April 1, 2025**

Pre-K 3, 3-day Session (must turn 3 by December 31, 2024)

M/W/F 9:00am-12:00pm

Annual

1 payment-\$3438 (cash/check) or \$3510 (PayPal)  
Payment due **May 31, 2024**

Monthly

9 payments of \$382 each (cash/check) or \$390 (PayPal)  
1<sup>st</sup> payment due **May 31, 2024**  
8 remaining payments due **Sept. 1, 2024-April 1, 2025**

Pre-K 4, 3-day Session (must turn 4 by December 31, 2024)

M/W/F 9:00am-1:55pm

Annual

1 payment-\$4986 (cash/check) or \$5094 (PayPal)  
Payment due **May 31, 2024**

Monthly

9 payments of \$554 each (cash/check) or \$566 (PayPal)  
1<sup>st</sup> payment due **May 31, 2024**  
8 remaining payments due **Sept. 1, 2024-April 1, 2025**

Pre-K 5, 5-day Session (must turn 4 by September 1, 2024)

M-F 9:00am-1:55pm

Annual

1 payment-\$6075 (cash/check) or \$6201 (PayPal)  
Payment due **May 31, 2024**

Monthly

9 payments of \$675 each (cash/check) or \$689 (PayPal)  
1<sup>st</sup> payment due **May 31, 2024**  
8 remaining payments due **Sept. 1, 2024-April 1, 2025**

**AGREEMENT:**

*I have read this contract and agree to the terms and conditions stated. I also agree to pay LBP the tuition and fees specified. I further agree to abide by the school policies and regulations as outlined in the school handbook. I also agree that if this note is placed in the hands of an attorney or collection agency for collection, I promise and agree to pay holder's reasonable fees and collection costs even though no suit or action is filed hereon; however, if a suit or action is filed, the amount of such reasonable fees shall be fixed by the court or courts in which the suit or action, including any appeal therein, is tried, heard or decided. I agree to all the provisions as indicated above.*

\_\_\_\_\_  
Signature - Financially Responsible Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Diane Stevenson - LBP Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name